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ODP 83-1295

13 SEP 1983

MEMORANDUM FOR: Deputy Director for Administration

FROM:

Director of Data Processing

SUBJECT: Presentation to ODP Conference

Harry:

1. Thank you for accepting our invitation to join us at the Office of Data Processing (ODP) conference on the evening of 12 October [redacted]. We have also invited [redacted] for this evening session in the hope that the two of you can provide us some insight into the current concerns and future directions of the Agency. ODP personnel are particularly interested in the role of the Information Systems Board and its working groups. [redacted]

2. This is our sixth office-wide conference. Your audience, as at previous conferences, will include all levels of data processing personnel, data transcribers, computer operators, programmers, systems analysts, and data processing managers. I think you know most of us fairly well. We have also invited managers and computer users from other Agency offices. All those present will be staff personnel with TOP SECRET clearances. [redacted]

3. A copy of our tentative agenda is attached for your information. I hope you will be able to join us for our social hour and dinner before our evening session. If there is anything we can do to make your visit more comfortable, please let me or [redacted] know. [redacted]

Attachment: a/s

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